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| **HAZARD OBSERVED** | **RISK BEFORE CONTROL MEASURES** | **PERSONS**  **AT RISK** | **CONTROL MEASURES** | **COMMENTS**  **ACTIONS** |
| **Equipment failure**  **Faulty or Damaged**  **Equipment** | Personal Injury | All Participating  in Activity | * All the equipment should be visually inspected immediately before use. * All equipment should be subject to inspections both on a monthly and yearly basis. * Faulty or Damaged equipment withdrawn. | Faulty or damaged Equipment to be reported to the Duty Warden and withdrawn. |
| **Improper Handling & use of Equipment** | Personal Injury | All Participating  in Activity | * All persons should have adequate instruction and training in using   the equipment for its intended purpose. | Safety briefing to all  Participants |
| **Shot by an arrow** | Personal Injury | All Participating  in Activity | * Safety information stated in the brief and reinforced throughout the session. * Safety command explained and reinforced throughout the session – ***“fast”*** or ***“stop”*** to be used. * Arrows only to be touched following the command ***“Fire When Ready” or “load”.*** * No one to load their bow until they are standing astride the firing line * Once a participant has shot all allocated arrows they are to retire from the firing line and await further instructions. * No one is to distract a person when they are in the act of loading an arrow or shooting. | Tie back long hair to prevent entanglement  A Clear Firing Line to be identified to all Participants  Adequate instruction and training required  Any person(s) nearby either fence line looking down the range the activity must be STOPPED IMMEDIATELY |

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| **Falling onto an arrow** | Personal Injury | All Participating  in Activity | * Participants warned not to run when carrying arrows. * Arrows to be carried with point’s safe – pointing to the ground. | Covered during  Safety Briefing |
| **Hit by falling target** | Personal Injury | All Participating  in Activity | * Participants to place their hand on the target prior to pulling out the arrow to anchor the target. * Difficult to reach or deeply embedded arrows to be withdrawn by staff only. | Covered during  Safety Briefing and Demonstrated where needed |
| **Hit by an arrow** | Personal Injury | All Participating  in Activity | * If more than one participant is shooting at a target only one collects their arrows at a time. Staff to organise when each participant approaches the target. * Participants to be told to check behind them before pulling out their arrows | Covered during  Safety Briefing and Demonstrated where needed |
| **Running into an arrow** | Personal Injury | All Participating  in Activity | * When moving around the shooting area participants are not allowed to run at any time. * Participants always approach the targets from the side or between never straight on | Covered during  Safety Briefing |
| **Conduct of participants whilst waiting to use range** | Personal Injury | All Participating  in Activity | * A responsible adult, who is not the staff member in charge of the activity, is responsible for the supervision of the participants when they are not directly engaged on the activity. | The supervision of young people at all times by adult who is not leading the activity |
| **Strained joints** | Personal Injury | All Participating  in Activity | * Bows with appropriate draw strengths to be used for   Participants | Covered during  Safety Briefing |

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| **Sore fingers** | Personal Injury | All Participating  in Activity | * Finger tabs to be available to all participants should they need them. | Personal Protective Equipment to be worn |
| **Hit by bow string** | Personal Injury | All Participating  in Activity | * All participants to wear as a minimum a short arm guard on the inner forearm of the hand holding the bow. * Long arm guards to be available for those needing them. | Personal Protective Equipment to be worn |
| **Minor Cuts and abrasions** | Personal Injury | All Participating  in Activity | * Qualified First Aider should be present throughout the activity * A First Aid kit must be on site during this activity | Check first aid certificates current. |
| **Weather Conditions** | Personal Injury | All Participating  in Activity | * Activity leader will assess the weather risk before and during the session and their decision on the abandonment of the session is final | Activity Leader’s Decision is final |
| **Manual Handling**  **Lifting Heavy or Awkwardly Shaped Objects** | Personal Injuries  Muscle & Back Strain  Sprain & Strain | Leaders & Adult Helpers | * Ensure equipment e.g. Trolleys are used where appropriate. Use of PPE (Personal Protective Equipment) * Ask for help from others, work within your physical limits * Consider the working environment – nature of the terrain * Adjust load so easier to carry (for example split load up and carry in smaller weights) | Remember  one’s physical limits |

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| **SPECIFIC HAZARDS**  **The Leader in charge to list any specific hazards that are not covered by this Activity Risk Assessment above**  **or where special attention needs to be drawn** |

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| **Name of assessor / Leader in Charge:** | **Date of this assessment**: |

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| **HAZARD OBSERVED** | **RISK BEFORE CONTROL MEASURES** | **PERSONS**  **AT RISK** | **CONTROL MEASURES** | **COMMENTS**  **ACTIONS** |
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