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| **HAZARD OBSERVED** | **RISK BEFORE CONTROL MEASURES** | **PERSONS** **AT RISK** | **CONTROL MEASURES** | **COMMENTS****ACTIONS** |
| **Equipment failure****Faulty or Damaged****Equipment**  | Personal Injury | All Participating in Activity | * All the equipment should be visually inspected immediately before use.
* All equipment should be subject to inspections both on a monthly and yearly basis.
* Faulty or Damaged equipment withdrawn.
 | Faulty or damaged Equipment to be reported to the Duty Warden and withdrawn. |
| **Improper Handling & use of Equipment** | Personal Injury | All Participating in Activity | * All persons should have adequate instruction and training in using

 the equipment for its intended purpose. | Safety briefing to allParticipants |
| **Shot by an arrow** | Personal Injury | All Participating in Activity | * Safety information stated in the brief and reinforced throughout the session.
* Safety command explained and reinforced throughout the session – ***“fast”*** or ***“stop”*** to be used.
* Arrows only to be touched following the command ***“Fire When Ready” or “load”.***
* No one to load their bow until they are standing astride the firing line
* Once a participant has shot all allocated arrows they are to retire from the firing line and await further instructions.
* No one is to distract a person when they are in the act of loading an arrow or shooting.

  | Tie back long hair to prevent entanglementA Clear Firing Line to be identified to all ParticipantsAdequate instruction and training requiredAny person(s) nearby either fence line looking down the range the activity must be STOPPED IMMEDIATELY |

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| **Falling onto an arrow** | Personal Injury | All Participating in Activity | * Participants warned not to run when carrying arrows.
* Arrows to be carried with point’s safe – pointing to the ground.
 | Covered duringSafety Briefing |
| **Hit by falling target** | Personal Injury | All Participating in Activity | * Participants to place their hand on the target prior to pulling out the arrow to anchor the target.
* Difficult to reach or deeply embedded arrows to be withdrawn by staff only.
 | Covered duringSafety Briefing and Demonstrated where needed |
| **Hit by an arrow** | Personal Injury | All Participating in Activity | * If more than one participant is shooting at a target only one collects their arrows at a time. Staff to organise when each participant approaches the target.
* Participants to be told to check behind them before pulling out their arrows
 | Covered duringSafety Briefing and Demonstrated where needed |
| **Running into an arrow** | Personal Injury | All Participating in Activity | * When moving around the shooting area participants are not allowed to run at any time.
* Participants always approach the targets from the side or between never straight on
 | Covered duringSafety Briefing |
| **Conduct of participants whilst waiting to use range** | Personal Injury | All Participating in Activity | * A responsible adult, who is not the staff member in charge of the activity, is responsible for the supervision of the participants when they are not directly engaged on the activity.
 | The supervision of young people at all times by adult who is not leading the activity |
| **Strained joints** | Personal Injury | All Participating in Activity | * Bows with appropriate draw strengths to be used for

 Participants | Covered duringSafety Briefing |

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| **Sore fingers** | Personal Injury | All Participating in Activity | * Finger tabs to be available to all participants should they need them.
 | Personal Protective Equipment to be worn |
| **Hit by bow string** | Personal Injury | All Participating in Activity | * All participants to wear as a minimum a short arm guard on the inner forearm of the hand holding the bow.
* Long arm guards to be available for those needing them.
 | Personal Protective Equipment to be worn |
| **Minor Cuts and abrasions** | Personal Injury | All Participating in Activity | * Qualified First Aider should be present throughout the activity
* A First Aid kit must be on site during this activity
 | Check first aid certificates current. |
| **Weather Conditions** | Personal Injury | All Participating in Activity | * Activity leader will assess the weather risk before and during the session and their decision on the abandonment of the session is final
 | Activity Leader’s Decision is final |
| **Manual Handling****Lifting Heavy or Awkwardly Shaped Objects** | Personal Injuries Muscle & Back StrainSprain & Strain  | Leaders & Adult Helpers | * Ensure equipment e.g. Trolleys are used where appropriate. Use of PPE (Personal Protective Equipment)
* Ask for help from others, work within your physical limits
* Consider the working environment – nature of the terrain
* Adjust load so easier to carry (for example split load up and carry in smaller weights)
 | Remember one’s physical limits |

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| **SPECIFIC HAZARDS****The Leader in charge to list any specific hazards that are not covered by this Activity Risk Assessment above** **or where special attention needs to be drawn** |

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| **Name of assessor / Leader in Charge:**  | **Date of this assessment**:  |

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| **HAZARD OBSERVED** | **RISK BEFORE CONTROL MEASURES** | **PERSONS** **AT RISK** | **CONTROL MEASURES** | **COMMENTS****ACTIONS** |
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