

Risk Assessment – TARGET ARCHERY



Number:	RCSC/Act001	Status:	LIVE	Issue Date:	April 2026
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Purpose: The purpose of this risk assessment is to identify the common significant risks to which Rhydd Covert Scout Camp Team and visitors are exposed and to identify appropriate control measures.

Scope: The risk assessment is to be used in association with the activities that are carried out at Rhydd Covert Scout Camp

Related Documents:	<p>Generic Risk Assessments</p> <p>RCSC/act.030 - Supervision of Children/Young Persons on Site</p> <p>POR</p> <p>Rule 9 – Activities Rule 7.2 - Emergency Procedures Rule 7.4 – Accident Reporting</p> <p>Fact sheets</p> <p>FS120075 - InTouch FS120000 – Activities - Risk Assessment FS120406 – Archery FS120088 – Weather Conditions</p> <p>Site Procedures</p> <p>RCSC_Procedure.003 – Conditions for usage of Archery Range</p>
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Required Personal Protective Equipment (PPE)					
	Arm-Guards	Suitable Footwear			

Data Protection Statement.
The information and data provided herein applies only to Rhydd Covert Scout Camp (RCSC) for which it was written, it shall not be duplicated, disclosed or disseminated by the recipient in whole or part for any purpose whatsoever without the prior written permission of the Document Author or from RCSC.

It is the duty of all members to observe the following Risk Assessment to provide a code of good practice and conduct with the object of preventing accidents. At all times members must work in a safe manner both to prevent personal injury to themselves and to others.

Important Note: It is the duty of all members under Regulation 14 of the “Management of Health and Safety at Work Regulations 1999” to inform the ‘employer’, i.e. RCSC Team, Campsite Manager of any circumstances that may indicate any shortcomings in this assessment

Minimum Leader Competence	GB Archery – Leaders Award / Scout Permit	Minimum Assistant Competence	In-house assessed
Activity Length Time	1 Hour & 30 Mins	Minimum Age of Participants	6+ years

Reviewed:	April 2026
Next Review Due:	April 2027

GENERIC RISK ASSESSMENT



TARGET ARCHERY -

Task Element	Hazard and harmful effect	Likelihood Info	Initial risk level			Control measures to reduce likelihood	Controlled risk level		
			SEVERITY	LIKELIHOOD	RISK LEVEL		SEVERITY	LIKELIHOOD	RISK LEVEL
Maintenance of bows, arrows and associated equipment for use in target archery and checking of activity area.	<ul style="list-style-type: none"> Equipment failure Damaged equipment leading to injury if used 	Young persons and adults (possibly with little or no experience) Which are Members of the Scout or Guide Movement who use the campsite.	3	3	9	<ul style="list-style-type: none"> All equipment to be checked by competent person on regular basis in accordance with manufacturer's instructions. Any faulty, broken or worn equipment to be reported to the RCSC Team. All arrows to be repaired and checked by competent person. Archery Hollow and structures to be check prior to use and immediately afterwards to ensure no stray arrows are left around etc. All equipment to be checked out and back into store before and after use. All equipment to be kept in secure storage. 	3	2	6
Opening Closing of Container	<ul style="list-style-type: none"> Personal Injury 		3	3	9	<ul style="list-style-type: none"> Use of Gloves if Necessary 	3	2	6

Rhydd Covert
SCOUT CAMPSITE

GENERIC RISK ASSESSMENT



TARGET ARCHERY -

Task Element	Hazard and harmful effect	Likelihood Info	Initial risk level			Control measures to reduce likelihood	Controlled risk level		
			SEVERITY	LIKELIHOOD	RISK LEVEL		SEVERITY	LIKELIHOOD	RISK LEVEL
Use of bows and arrows at the target archery range at Rhydd Covert Scout Camp.	<ul style="list-style-type: none"> • Death • Injury from bow or arrow • Injury due to misuse or failure of equipment • Penetrating wounds • Cuts, scratches, abrasions • Trips, slips, falls • Poor weather conditions • Slip/trips/falls 	Young persons and adults (possibly with little or no experience) Which are Members of the Scout or Guide Movement who use the campsite.	4	3	12	<ul style="list-style-type: none"> • All instructors must hold relevant up-to-date certificates for the activity. • Valid permit to be on Scouts for Scouting, Valid permit to be shown for Girl Guiding • Newly trained instructors will be supervised when running the activity. • Instructors will be at least 18 years of age. • Persons transporting bows and arrows between secure store and archery range must be over the age of 18 and escorted by competent instructor. • Authorised instructors only to supervise activity. • No more than 12 persons per session allowed at the range at any time. • A maximum of 6 persons to firing at once but all depends on permit. • Bows to be placed on bow rest whilst anyone is on range or whilst retrieving arrows. • Full instruction on use of bows to be given before firing arrows • Bows and arrows must not be pointed at others at any time. • Instructor to stop activity immediately should any of the following occur <ul style="list-style-type: none"> - Group is too large or unruly to supervise - No adult supervision is provided by the group - Any rules/instructions are broken by anyone using the activity. - Weather conditions deteriorate - A person or animal moves towards or across the target area. 	4	2	8